INTERNATIONAL MARITIME ORGANIZATION
4 ALBERT EMBANKMENT
LONDON SE1 7SR

Telephone: 020 7735 7611
Fax: 020 7587 3210

IMO

E

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STANDARD FORMAT FOR THE WASTE DELIVERY RECEIPT FOLLOWING A SHIP'S USE OF PORT RECEPTION FACILITIES

1 The Action Plan on Tackling the Inadequacy of Port Reception Facilities identified that a standard Waste Delivery Receipt (WDR) should be developed in order to provide uniformity of records throughout the world.

2 The Marine Environment Protection Committee at its fifty-eighth session (6 to 10 October 2008), approved the standard format for the Waste Delivery Receipt (WDR) in accordance with the Committee's Action Plan on Tackling the Inadequacy of Port Reception facilities (see MEPC 58/23, paragraph 10.58), which is set out in the annex.

3 Member Governments and Parties to the MARPOL Convention are invited to bring this circular to the attention of all entities concerned and, in particular, the ship and port operators.

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ANNEX

STANDARD FORMAT FOR THE WASTE DELIVERY RECEIPT

The designated representative of the reception facility provider should provide the following form to the master of a ship that has just delivered waste.
This form should be retained on board the vessel along with the appropriate Oil RB, Cargo RB or Garbage RB

1. RECEPTION FACILITY AND PORT PARTICULARS

1.1 Location/Terminal name:	
1.2 Reception facility provider(s):	
1.3 Treatment facility provider(s) – if different from above:	
1.4 Waste Discharge Date and Time from:	to

2. SHIP PARTICULARS

2.1 Name of ship:	2.5 Owner or operator:
2.2 IMO number:	2.6 Distinctive number or letters:
2.3 Gross tonnage:	2.7 Flag State:
2.4 Type of ship: ☐ Oil tanker ☐ Chemical tanker ☐ Bulk carrier ☐ Container ☐ Other cargo ship ☐ Passenger ship ☐ Ro-ro ☐ Other (specify)	

3. TYPE AND AMOUNT OF WASTE RECEIVED

MARPOL Annex I – Oil	**Quantity (m^3)**
Oily bilge water	
Oily residues (sludge)	
Oily tank washings	
Dirty ballast water	
Scale and sludge from tank cleaning	
Other (please specify)	
MARPOL Annex II – NLS	**Quantity (m^3)/Name[1]**
Category X substance	
Category Y substance	
Category Z substance	
OS – other substances	

MARPOL Annex IV – Sewage	**Quantity (m^3)**
MARPOL Annex V – Garbage	**Quantity (m^3)**
Plastic	
Floating dunnage, lining, or packing materials	
Ground paper products, rags, glass, metal, bottles, crockery	
Cargo residues[2], paper products, rags, glass, metal, bottles, crockery, etc.	
Food waste	
Incinerator ash	
Other wastes (specify)	
MARPOL Annex VI – related	**Quantity (m^3)**
Ozone-depleting substances and equipment containing such substances	
Exhaust gas-cleaning residues	

On behalf of the port facility I confirm that the above wastes were delivered

Signature…… Full Name and Company Stamp……..…….

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[1] Indicate the proper shipping name of the NLS involved.
[2] Indicate the proper shipping name of the dry cargo.